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CONSOLIDATED  
REPORTING  
PROCEDURE  
SECURITY INFORMATION

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Approved For Release 2001/08/27 : CIA-RDP70T00666R000100010041-9

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21 Jan 52

SECRET SECURITY INFORMATION

MEMORANDUM FOR THE CHAIRMAN, AFSA AD HOC COMMITTEE (Col. B. S. Pulling)

Subj: Consolidated Reporting Procedure

1. In the interest of efficiency, economy and security, representatives of the military consumer agencies desire to submit the following suggestions with regard to adopting measures for consolidating reporting procedures:

I. It is agreed in principle:

- a. Where attacking problems of military interest, service working groups may be organized with AFSA sections where practical.
- b. In problems where (a) above is adopted, the AFSA product may change to a report form (the consolidation of many related items) as opposed to the publication of individual items.
- c. Where attacking certain problems of joint military interest, the military consumers are agreed that a joint group should be formed composed of certain officers and civilian analysts from each service and which would constitute a task force--elements of which could be assigned to problems considered under (a) above.

2. Bearing in mind the principles set forth in paragraph 1, it is requested that a current (January 1952) statement or plan containing pertinent concrete proposals from AFSA be submitted for consideration by the military consumer agencies on the subject of consolidated reporting procedures.

3. It appears to the undersigned that substantively the problem divides itself into three main aspects:

a. a.



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- b. Operational intelligence reporting--probably to be resolved by service working groups with AFSA to which authority is delegated for immediate dispatch reporting.

NSA Declassification/Release Instructions on File

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- c. Long range strategic reporting--probably to be resolved by service working groups with AFSA on a task force basis for the preparation of one consolidated report on topics of joint military interest.

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PROPOSED METHOD

for

REPORTING COMINT

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SECURITY INFORMATION

D R A F T

The Director, AFSA proposes the establishment of an Analysis Division (AFSA-29) under the Chief of Exploitation (O2E), in order to avoid the duplication of effort and division of responsibility inherent in having additional units engaged in the production of communications intelligence interposed between the Armed Forces Security Agency and the intelligence staffs of the several departments.

The present method of reporting, which is based on producing individual translations for reporting by several special intelligence units, is resulting in operational bottlenecks which are a threat to the ability of AFSA to properly discharge its responsibilities. The ever-increasing amount of traffic to be processed necessitates a means for providing a better selection, more expeditious handling, and improved integration of the Office of Operations communications intelligence and product.

The production of departmental, theatre, or unit intelligence will not be affected by consolidation of reporting responsibility for communication intelligence. The utilization of the product by the appropriate intelligence staffs in the discharge of assigned responsibilities will be facilitated; and the effectiveness, security, and return for effort expended will be greatly enhanced.

In order to accomplish the above, the Director, AFSA proposes that the Directors of Intelligence transfer or assign to AFSA the research personnel presently engaged in reporting, and retain such special intelligence personnel as are engaged in dissemination, briefing, and supervising the use of the product within each department.

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The personnel made available to AFSA, together with certain personnel already assigned to AFSA would be organized as an Analysis Division of four major components - [REDACTED]

[REDACTED] Additional task groups would be established for operational problems as required.

Under the Chief of Exploitation, O2E, and supported by other divisions under O2E (25, 26 and 27), the proposed Analysis Division will be responsible for consolidated reporting. Based on T/A, message translations, and operational intelligence from the field, the Analysis Division will prepare for publication COMINT summaries, spot reports, periodic reports, (weekly, monthly, etc.) and long-range studies as required to satisfy the intelligence requirements placed on AFSA. It will provide guidance to the processing divisions in accordance with COMINT priorities, and coordinate the operations of the exploitation divisions in reporting the AFSA product.

A service Liaison Staff will also be established which will be attached to the office of O2E. Normally the Service representatives in this group will be physically located in the appropriate Analysis Branch (Air, Naval, or Ground). The function of this staff will be to represent the intelligence interests of the respective service.

The group of divisions under the Chief of Exploitation will be organized as indicated on Chart "A".

In broadest terms, the flow of translation worksheets, items of operational intelligence from the field, the Technical reports from 23, 24, 26 and 27, to the Analysis Division for action is illustrated on Chart "B".

Action taken by various Branches of the division is as follows:

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Action # 1 by Operations Section

Screens incoming translation worksheets, Technical reports, and items of operational intelligence.

Assigns transmission priority for items evaluated "operational", and fixes distribution to consumers.

Forwards translations and intelligence items to appropriate analysis branch - 

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Action # 2A by Analysis Branches

Analyses message translations or intelligence items.  
Uses item in appropriate spot, periodic report, and/or long-range study.  
Compiles report (spot, periodic or long-range); establishes publication priority if spot report; establishes distribution of all reports.  
Forwards worksheets to 251 for publication and standard distribution.  
Furnishes guidance to operations section, General Branch, in setting up criteria for dispatch of priority items to consumers by electrical means.  
Furnishes guidance to processing divisions with reference to COMINT priority.

Action # 2B by Analysis Branches

If one or more copies of translation is desired by appropriate analysis branch for maintenance of files, or if translation contains more than one type of intelligence, (example: [REDACTED])

[REDACTED] and therefore should be distributed to more than one Analysis Branch, number of copies desired is noted on worksheet and forwarded to 251 for publication and distribution.

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Action # 2C by Analysis Branches

The three service analysis branches [REDACTED] may transmit operational intelligence originating in their respective sections or in the processing sections of AFSA in either of the following ways:

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1. The Chief of the service analysis branch concerned would have the authority to approve and transmit operational intelligence through AFSA facilities direct to appropriate field units of the service involved.

2. The service analysis branches would pass operational intelligence to the appropriate service liaison officer attached to the Service Liaison Staff for approval or disapproval. In the event of approval the intelligence would be transmitted to his parent organization (AFSAIN, OP-322 or SRB) from which dissemination to field units would take place.

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Action # 3 by AFSA 251

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Publishes and distributes translations and reports as indicated by [REDACTED]

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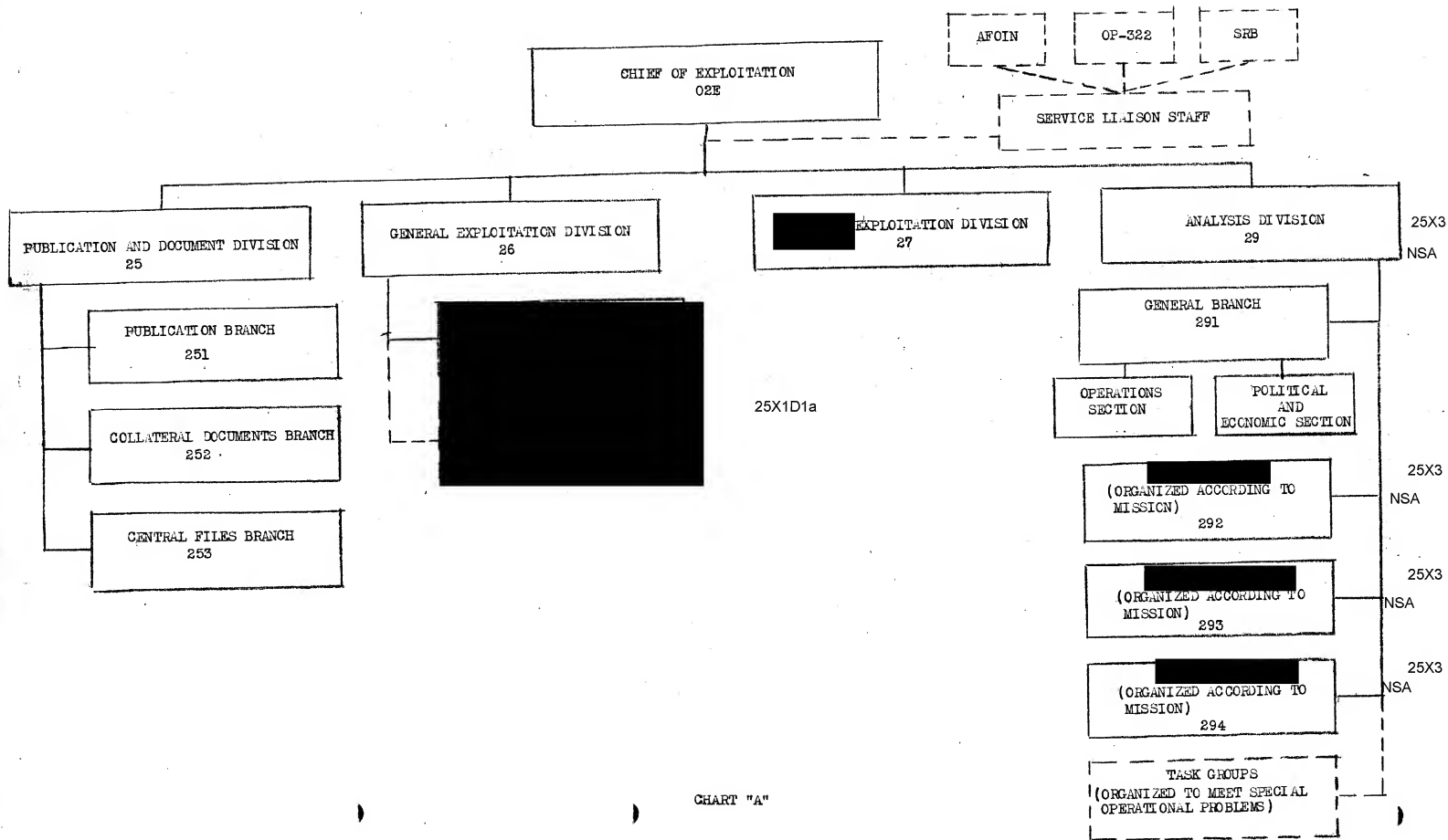
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[REDACTED]  
(In initial phase of establishment of this procedure copies of all reports and translations will be forwarded to CIA and central files according to a standard distribution.)

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PROPOSED ORGANIZATION - OFFICE OF EXPLOITATION, AFSA-OZE

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